



**NORTH CAROLINA  
PRIVATE PROTECTIVE SERVICES BOARD**

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**MEMORANDUM - April 2010**

**TO:** PPSB Licensees

**FROM:** Terry M. Wright, PPS Director

**SUBJECT: UPDATE ON PRIVATE PROTECTIVE SERVICES BOARD MATTERS**

**Registration Fee Increases** - The Board is currently faced with the potential of a budget deficit and has been forced to eliminate eight positions since 2009. Due to the continued decline in applications received, the Private Protective Services Board has determined that it is necessary to increase licensing and registration fees to maintain a positive cash flow. The appropriate revisions have been made to G.S. 74C and the Board's Administrative Rules. The following fee increase will be **effective May 1, 2010**:

- **Renewal Registration Late Fee** - effective May 1<sup>st</sup> there will be a \$25 late fee for each **unarmed** application that is not received prior to the expiration of the application.

The Private Protective Services Section of the NC Department of Justice also performs the administrative duties for the Alarm Systems Licensing Board (ASLB). Due to increased costs and the loss of funds as described above, the ASLB Board increased both their licensing and registration fees for the alarm industries as well. Current projections are that the combination of fees by both Boards should sustain the operations of PPS for the present time.

**Email Addresses**

In the future we plan on distributing updates via email and by posting the memorandums on the PPSB website. In September 2008 we had requested that all licensees provide one valid e-mail address so that we could send updates. As of this date only a small percentage of individuals have responded. If you have not responded, please send one valid e-mail address to PPSASL.ncdoj.gov.

**Use Of Updated Applications & Forms**

The PPSB Staff is continuing to receive **outdated** registration applications. This contributes to incorrect information being submitted or information being omitted with the application packet, which contributes to the registration backlog. The registration application is currently available on the web. To ensure that your company is using the most updated registration application you will need to utilize applications that are currently on the PPSB web page. As the statute and rules change, changes will be made to the application and supporting documentation. Therefore, you will need to check the web periodically to ensure you are submitting the most up-to-date application packet. Also, as stated in previous memorandums the registration application is an online fill-able PDF form where the information can be typed in on the computer and then printed for the signatures and then placed with the other corresponding documentation prior to mailing it to the Raleigh office. The application and supporting documentation can be obtained at the below link under forms.

<http://www.ncdoj.gov/About-DOJ/Law-Enforcement-Training-and-Standards/Private-Protective-Services.aspx>